



**ROCHELLE AREA COMMUNITY
FOUNDATION GRANT POLICIES &
PROCEDURES
Grant Year 2017**

Community Needs Grants

Community Needs Grants are awarded on a competitive basis to non-profit agencies, organizations or governmental entities that are exempt from state and federal tax, and serve the needs of individuals residing in the Rochelle Township High School District.

Grants are awarded once per year in the areas of arts, education, health & wellness, community services, community development and hunger relief.

Preference will be given to grant applications that:

- Respond to current, emerging, and/or increasing needs.
- Encourage and enhance cooperation and collaboration among organizations.
- Strengthen volunteer participation and citizen involvement in community concerns.

Each Grant Request will be evaluated based on the following:

- Potential impact of the request and the number of people who will benefit.
- Identification of a clear need.
- Capacity of the organization or individual to carry out the Grant Request.
- Degree to which the request works with or complements other community organizations.
- Ability of the applicant to obtain additional funding that may be needed to complete the project.
- Ability to provide ongoing funding once the grant is expired.

The Rochelle Area Community Foundation does NOT generally fund:

- Annual fund drives, capital campaigns, or general solicitation requests.
- Requests for emergency funding, financial operating shortfalls, or debt retirement.
- Individuals and for-profit entities.

Grant Summary / Progress Report for Previous Grant Awards: (Required)

All previous recipients of Rochelle Area Community Foundation Grant Awards “**MUST**” submit a **Grant Summary/Progress Report** by January 31, 2017, or future grant applications will not be considered.

Grant Application and Grant Summary/Progress Report may be submitted electronically through the **Grant Seekers tab** on the website www.rochellefoundation.org. We suggest having all information ready to complete before submitting, as the form does not allow you to save and come back to it.

Deadline to submit: February 28, 2017.

Late Applications will not be considered.

All applicants will be notified of final decisions once the Grant selection process is complete.
Selected grants will be awarded by May 1st, 2017

Inquiries may be directed to Kim Montgomery, Executive Director at 815-561-3600 or
kim@rochellefoundation.org.

Update: 1/2017